



# Western Arts & Humanities

## Department of Languages and Cultures

CLC 2109A

### HUMANS IN TIMES OF CRISIS.

A Humanistic Undergraduate Course on Real-Crisis Management.

Course outline for Fall 2020

#### 1. Technical Requirements:



Stable internet connection



Laptop or computer



Working microphone



Working webcam

#### 2. Course Overview and Important Dates:



Delivery Mode	Dates	Time
Online, asynchronous	N/A. Course will work on a week-based cycle.	

\*Details about design and delivery of the course are listed below in Section 4

Classes Start	Reading Weeks	Classes End	Study day(s)	Exam Period
September 9	November 2 - 8	December 9	December 10	N/A

\*November 30, 2020: Last day to drop a full course and full-year half course without penalty

#### 3. Contact Information



Course Professor	Contact Information
Prof. Juan-Luis Suárez, MBA, PhD, PhD	jsuarez@uwo.ca

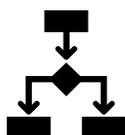
Instructor(s) or Teaching Assistant(s)	Contact Information
Daniel Varona: Materials, Evaluation,	dvaronac@uwo.ca
Ana Ruiz Segarra: Owl site, Grades	aruiz6@uwo.ca
Zeina Dghaim: Accommodations	zdghaim@uwo.ca

## 4. Course Description and Design

In this asynchronous course, you will acquire the personal skills you need to manage your life through the unpredictability of current times. Together, we will uncover and learn from the human values, behaviors, mistakes and solutions that sages, humanists and strategists have implemented and refined across cultures and geographies through some of the biggest crises in human history, including the most recent COVID-19 pandemic.

Organized around entertaining podcasts, important readings and exciting videos that will give you the taste of wisdom, and your own personal experiences, **HUMANS IN TIMES OF CRISIS** will provide you with the much-in-demand personal skills for a job market concerned about your human ability to help organizations sail through these uncertain times.

Mode	Dates	Time	Frequency
Virtual <b>asynchronous</b> learning refers to the time that students are supposed to work independently. Materials and assignments will be provided for students to study and complete them in a given timeframe. Students will access and learn the material at the time and location of their choice.	N/A	Student's pace	weekly



- Reading/Watching/Listening of Materials must be completed by Tuesday night every week.
- Podcast of the weekly theme will be posted in OWL on Monday morning every week (8:55am EST).

Weekly Entries in preparation for your **Student Tool Kit for Living Well** (Detailed information in the "Introduction to the Course" Podcast to be posted on September 9th on OWL):

- Leaders will post their prompts in OWL for the week Wednesday before 8:55am EST.
- Learners will post their answers to the Leaders' prompts in OWL for the week Friday before 11:55pm EST.

### Final **Student Tool Kit for Living Well**:

- All students will post their final **Student Tool Kit for Living Well** in OWL before 11:55pm EST, December 10, 2020. Detailed instructions will be provided two weeks prior to due date.

All course material will be posted to OWL: <http://owl.uwo.ca>. Any changes will be indicated on the OWL site and discussed with the class.

If students need assistance, they can seek support on the [OWL Help page](#). Alternatively, they can contact the [Western Technology Services Helpdesk](#). They can be contacted by phone at 519-661-3800 or ext. 83800.

[Google Chrome](#) or [Mozilla Firefox](#) are the preferred browsers to optimally use OWL; update your browsers frequently. Students interested in evaluating their internet speed, please click [here](#).

## 5. Learning Outcomes

Upon successful completion of this course, students will be able to:



- Understand how humans before us have coped with and persevered through the most important events in human life such as death, love, war, power, loneliness, sickness, racism, meaning, and beauty in the face of major, catastrophic crisis.
- Develop a set of personal critical reflection skills that have been tested through time, learning to implement them into your own life.
- Apply these critical reflection skills to your life, recognizing that “your mind will take the shape of what you frequently hold in thought, for the human spirit is colored by such impressions.”<sup>1</sup>.
- Create and use a ***Student Tool Kit for Living Well***.

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<sup>1</sup> Marcus Aurelius, *Meditations*.



# Western Arts & Humanities

## 6. Course Content and Schedule



Week	Dates	Topic	Materials
1	Sept 9 – 13	Our Own Crisis. How to Live Well in Times of Crisis.	<ul style="list-style-type: none"> <li>Podcast.</li> <li>Francis Fukuyama: “The Pandemic and Political Order. It Takes a State”.</li> </ul>
<b>SOLUTION 1: WISDOM (STRENGTH FROM WITHIN)</b>			
2	Sept 14 – 20	The Practice of Living: Confucius	<ul style="list-style-type: none"> <li>Podcast.</li> <li>Confucius: <i>Analects</i>. Books 1 &amp; 2.</li> <li>Dieter Kuhn: <i>The Age of Confucian Rule</i>. Introduction and Conclusion.</li> <li>EXTRA: Zhou Youguang: “To Inherit the Ancient Teachings of Confucius and Mencius and Establish Modern Confucianism”.</li> </ul>
3	Sept 21 – 27	Zen Buddhism on a Motorcycle	<ul style="list-style-type: none"> <li>Podcast.</li> <li>Robert M. Pirsig. <i>Zen and the Art of Motorcycle Maintenance</i>. Chapters 1,2,14,16,17,19,25,26.</li> <li>D.T. Suzuki: <i>An Introduction to Zen Buddhism</i>. Chapters 1,2,6,7.</li> <li>EXTRA: <i>The Gateless Gate</i>. Cases 1,2,3,5,7,16,19,20.</li> </ul>
4	Sept 28 – Oct 4	What You Can Control: Marcus Aurelius’ Buddhism	<ul style="list-style-type: none"> <li>Podcast.</li> <li>Marcus Aurelius: <i>Meditations</i>. Chapters 2,3, 4:1-43.</li> <li>Nahlah Ayed. <i>Take it Like a Stoic. Coping in the Time of Coronavirus</i>. Podcast CBC Ideas.</li> <li>EXTRA: J.M. Rist: <i>Stoic Philosophy</i>. Chapter 12.</li> </ul>
5	Oct 5 – 11	On Dignity and Resilience: Mandela’s 27 Years in Prison	<ul style="list-style-type: none"> <li>Podcast.</li> <li>Sahm Venter, ed.: <i>The Prison Letters of Nelson Mandela</i>. Selection: see *</li> <li>EXTRA: Starring Idris Elba: <i>Mandela. Long Walk To Freedom</i>. Amazon Prime Canada.</li> </ul>
<b>SOLUTION 2: STORYTELLING (WHO YOU BELONG TO)</b>			
6	Oct 12 – 18	Thomas King’s Imagination	<ul style="list-style-type: none"> <li>Podcast.</li> <li>The Truth About Stories. Lecture 1: <a href="https://www.cbc.ca/player/play/2398900256/">https://www.cbc.ca/player/play/2398900256/</a></li> <li>The Truth About Stories. Lecture 5: <a href="https://www.cbc.ca/player/play/2398904027/">https://www.cbc.ca/player/play/2398904027/</a></li> <li>EXTRA: The Truth About Stories. Lecture 2: <a href="https://www.cbc.ca/player/play/2398900691/">https://www.cbc.ca/player/play/2398900691/</a></li> <li>EXTRA: The Truth About Stories. Lecture 3: <a href="https://www.cbc.ca/player/play/2398902574/">https://www.cbc.ca/player/play/2398902574/</a></li> <li>EXTRA: The Truth About Stories. Lecture 4: <a href="https://www.cbc.ca/player/play/2398902522/">https://www.cbc.ca/player/play/2398902522/</a></li> </ul>

7	Oct 19 – 25	Telling the Holocaust	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• Primo Levy: <i>If This Is a Man</i>. Author's Preface; Chapters 1,2,7,9,13,17.</li> <li>• EXTRA: Documentary <i>Back to Auschwitz</i> (with Primo Levy). Part 1: <a href="https://youtu.be/cPOKXfHOuw4">https://youtu.be/cPOKXfHOuw4</a>. Part 2: <a href="https://youtu.be/lA7Xa2ANx2c">https://youtu.be/lA7Xa2ANx2c</a>.</li> </ul>
8	Oct 26 – Nov 1	How to Deal with the Atomic Bombing of Your City	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• Kenzaburo Oe: <i>Hiroshima Notes</i>. 1995 Introduction; Prologue: Toward Hiroshima; Chapters 1,4,6,Epilogue.</li> <li>• "Canada must acknowledge our key role in developing the deadly atomic bomb": <a href="https://www.theglobeandmail.com/opinion/article-canada-must-acknowledge-our-key-role-in-developing-the-deadly-atomic/">https://www.theglobeandmail.com/opinion/article-canada-must-acknowledge-our-key-role-in-developing-the-deadly-atomic/</a></li> <li>• EXTRA: <i>Japanese Nobel Laureate Kenzaburo Oe on 70th Anniv. of US Atomic Bombings of Hiroshima and Nagasaki</i>: <a href="https://youtu.be/Az4Px2_3Kmc">https://youtu.be/Az4Px2_3Kmc</a>.</li> <li>• EXTRA: Kenzaburo Oe: <i>Conversations with History</i>: <a href="https://youtu.be/o9_gamHX6mA">https://youtu.be/o9_gamHX6mA</a>.</li> </ul>
9	Nov 2 – 8	Reading Week	N/A
10	Nov 9 – 15	Images of the Environmental Crisis	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• Anthropocene: The Human Epoch (movie). Available in Canada in iTunes Store, Cineplex Store, Crave.</li> <li>• Rachel Carson: <i>Silent Spring</i>. Chapters 1,2,3.</li> <li>• EXTRA: Edward Burtynsky sits down for a live interview with Maclean's senior writer Paul Wells: <a href="https://youtu.be/594iE6hHvQA">https://youtu.be/594iE6hHvQA</a>.</li> </ul>
<b>SOLUTION 3: STRATEGY (FORGING YOUR WAY)</b>			
11	Nov 16 – 22	Surfing Complexity, Overcoming Friction	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• <i>What Is complexity Science?</i>: <a href="https://youtu.be/R4f1NM_a6VU">https://youtu.be/R4f1NM_a6VU</a>.</li> <li>• Carl von Clausewitz: <i>On War</i>. Book 1, Chapter 7.</li> <li>• <i>Sun Tzu. The Art of War Explained in Five Minutes</i>: <a href="https://youtu.be/Hz4FNBj1APA">https://youtu.be/Hz4FNBj1APA</a>.</li> <li>• EXTRA: What Is a Complex System? Karoline Wiesner &amp; James Ladyman at TEDx Bristol: <a href="https://youtu.be/cOKUs87KbSQ">https://youtu.be/cOKUs87KbSQ</a>.</li> </ul>
12	Nov 23 – 29	What Institutions Are For	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• Tony Judt: <i>PostWar. A History of Europe Since 1945</i>. Chapters 8,13.</li> <li>• <i>Putting the Public in Public Institutions</i>. Andy Haldane at TEDxGlasgow: <a href="https://youtu.be/L8ukYrWXiI0">https://youtu.be/L8ukYrWXiI0</a>.</li> <li>• <i>Why We Need Global Institutions</i>. Gabriel Duque at TEDxKyoto: <a href="https://youtu.be/m94PjbT_5GM">https://youtu.be/m94PjbT_5GM</a>.</li> <li>• EXTRA: <i>Why Nations Fail</i>. James Robinson at TEDxAcademy: <a href="https://youtu.be/jsZDIBU36n0">https://youtu.be/jsZDIBU36n0</a>.</li> </ul>

13	Nov 30 – Dec 6	Sorrow into Strategy	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• Mary Beard: <i>Women &amp; Power. A Manifesto.</i></li> <li>• <i>Mary Beard: Misogyny is the Underbelly of Western Culture:</i> <a href="https://youtu.be/pMMJhiaPvr0">https://youtu.be/pMMJhiaPvr0</a>.</li> <li>• EXTRA: <i>Mary Beard: Women &amp; Power.:</i> <a href="https://youtu.be/VGDJIIUCjA0">https://youtu.be/VGDJIIUCjA0</a>.</li> </ul>
14	Dec 7 – 9	How to Play a Geopolitical Crisis	<ul style="list-style-type: none"> <li>• Podcast.</li> <li>• Kishore Mahbubani: <i>Has China Won?</i> Chapters 1,2,3.</li> <li>• How the West Can Adapt to a Rising Asia. Kishore Mahbubani at TED: <a href="https://youtu.be/dsJWs6Z6eNs">https://youtu.be/dsJWs6Z6eNs</a>.</li> <li>• EXTRA: <i>Kishore Mahbubani. China-The World's Next Superpower?</i> World Affairs: <a href="https://youtu.be/k2ujLjxJxOM">https://youtu.be/k2ujLjxJxOM</a>.</li> <li>• EXTRA: <i>Ray Dalio on the Economy, Pandemic, China's Rise:</i> <a href="https://youtu.be/7WxfQ2zKXeA">https://youtu.be/7WxfQ2zKXeA</a>.</li> <li>• EXTRA: Tian Tao, David de Cremer, Wu Chunbo: <i>Huawei. Leadership, Culture, and Connectivity. Introduction;</i> Chapters 7,8,9.</li> </ul>

\*These are the sections/pages to be read from *The Prison Letters of Nelson Mandela*: Foreword; Introduction; Nelson Mandela's Prison Numbers; 2-5; 10-12; 20-22, and:

- To Zenani & Zindi Mandela, his middle and youngest daughter, pp. 63-4. 4.2.1969
- To Makaziwe Mandela, his eldest daughter, pp. 65-6.16.2.1969
- To Chief Mthetho Matanzima, a relative, pp. 75-7. 17.3.1969
- To Winnie Mandela, his wife, pp. 79-81. 2.4.1969
- To Zenani & Zindi Mandela, his middle and youngest daughter, pp. 95-7. 23.6.1969
- To Winnie Mandela, his wife, pp. 97-9. 23.6.1969
- To Makgatho Mandela, his second-born son, pp. 113-116. 28.7.1969
- To Olive Nomfundo Mandela, his niece, pp. 124-126. 8.9.1969
- To Winnie Mandela, his wife, pp. 276-9. 1.2.1975
- To the commissioner of prisons, pp. 293-315. 12 July 1976
- To the head of prison, Robben Island, pp. 340-3. 19 May 1977
- To P.W. Botha, president of South Africa, pp. 452-9. 13 February 1985
- To the commissioner of prisons, pp. 566-9. 2.2.90



# Western Arts & Humanities

## 7. Evaluation

Below is the evaluation breakdown for the course. Any deviations will be communicated.

Assessment	Format	Weighting	Due Date
Leaders: Weekly Preparation of <i>Student Tool Kit for Living Well</i>	2 Prompts/Reflections (100 word each) to lead the Learner's reflection.  By-weekly.	30%=  2 Prompts @ 2.5 points each * 6 weeks	Wednesday before 8:55am, EST
Learners: Weekly Preparation of <i>Student Tool Kit for Living Well</i>	3 Answers/Reflections (200 word each) on 3 Prompts of your choice posted by Leaders  By-weekly.	45%=  3 Answers/Reflections @2.5 points each * 6 weeks	Friday before 11:55pm EST
<i>Final Student Tool Kit for Living Well</i>		25%	11:55pm EST, December 10, 2020
		<b>100%</b>	
<b>GAMIFICATION: Earn COINS to exchange for points and privileges:</b>			
EARN 9 COINS	Write 3 Extra Prompts		
EARN 9 COINS	Write 3 Extra Answers/Reflections		
EARN 12 COINS	Write 3 Extra Answers/Reflections based on the EXTRA MATERIALS section of the syllabus		
EXCHANGE 9 COINS		A 1-day extension in the delivery of one of your weekly assignments	
EXCHANGE 9 COINS		Not to have one of the weekly assignments evaluated	
EXCHANGE 12 COINS		2% extra points towards your final grade	
EXCHANGE 18 COINS		4% extra points towards your final grade	



- All assignments are due at 11:55 pm EST unless otherwise specified
- Written assignments will be submitted to Turnitin (statement in policies below)
- Students will have unlimited submissions to Turnitin
- Rubrics will be used to evaluate assessments and will be posted with the instructions

- After an assessment is returned, students should wait 24 hours to digest feedback before contacting their evaluator; to ensure a timely response, reach out within 7 days

Click [here](#) for a detailed and comprehensive set of policies and regulations concerning examinations and grading. The table below outlines the University-wide grade descriptors.

A+	90-100	One could scarcely expect better from a student at this level
A	80-89	Superior work which is clearly above average
B	70-79	Good work, meeting all requirements, and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable
F	below 50	Fail

**Information about late or missed evaluations:**

- Late assessments without illness self-reports will not be evaluated
- Late assessments with illness self-reports should be submitted within 24 hours of submission of the last illness self-report
- An assessment cannot be submitted after it has been returned to the class: the weight will be transferred to the final grade
- If a make-up assessment is missed, the student will receive an INC and complete the task the next time the course is offered

## 8. Communication:



- Students should check the OWL site every 24 – 48 hours
- A weekly update will be provided on the OWL announcements
- Students should email their instructor(s) and teaching assistant(s) using OWL “messages”
- Emails will be monitored daily (except on weekends); students will receive a response in 24 – 48 hours
- This course will use Microsoft Teams for discussions
- This course will use the OWL forum for discussions
- Students should post all course-related content on the discussion forum so that everyone can access answers to questions
- The discussion forums will be monitored daily by instructors or teaching assistants

## 9. Office Hours:



- Office hours will be held remotely using (Zoom, MS Teams, etc) [as per students' requests]
- Students will be able to sign up for an appointment using (Sign Up on OWL)
- Group office hours will be held, recorded, and posted for everyone to view

## 10. Resources:



- All resources will be posted in OWL
- Additional resources: Amazon Prime Canada (\$: 30-day free trial) to watch *Mandela. Long Walk To Freedom*. Amazon Prime Canada. And *Anthropocene: The Human Epoch* on Crave TV (\$: 7-day free trial); iTunes Store (\$4.99: Rent); Cineplexstore (\$3.99: Rent)

## 11. Professionalism & Privacy:



Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

- Students are expected to follow online etiquette expectations provided on OWL
- All course materials created by the instructor(s) are copyrighted and cannot be sold/shared
- Recordings are not permitted (audio or video) without explicit permission
- Permitted recordings are not to be distributed
- Students will be expected to take an academic integrity pledge before some assessments
- All recorded sessions will remain within the course site or unlisted if streamed

## 12. How to Be Successful in this Class:



Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule time at the start of each week to get organized and manage your time.
2. Make it a daily habit to log onto OWL to ensure you have seen everything posted to help you succeed in this class.

3. Follow weekly checklists created on OWL or create your own to help you stay on track.
4. Take notes as you go through the lesson material. Treat this course as you would a face-to-face course. Keeping handwritten notes or even notes on a regular Word document will help you learn more effectively than just reading or watching the videos.
5. Connect with others. Try forming an online study group and try meeting on a weekly basis for study and peer support.
6. Do not be afraid to ask questions. If you are struggling with a topic, check the online discussion boards or contact your instructor(s) and or teaching assistant(s).
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

### 13. Online Etiquette

Some components of this course will involve online interactions. To ensure the best experience for both you and your classmates, please honour the following rules of etiquette:

- please “arrive” to class on time
- please use your computer and/or laptop if possible (as opposed to a cell phone or tablet)
- ensure that you are in a private location to protect the confidentiality of discussions in the event that a class discussion deals with sensitive or personal material
- to minimize background noise, kindly mute your microphone for the entire class until you are invited to speak, unless directed otherwise
- please be prepared to turn your video camera off at the instructor’s request if the internet connection becomes unstable
- unless invited by your instructor, do **not** share your screen in the meeting

The course instructor will act as moderator for the class and will deal with any questions from participants. To participate please consider the following:

- if you wish to speak, use the “raise hand” function and wait for the instructor to acknowledge you before beginning your comment or question
- remember to unmute your microphone and turn on your video camera before speaking
- self-identify when speaking.
- remember to mute your mic after speaking (unless directed otherwise)

General considerations of “netiquette”:

- Keep in mind the different cultural and linguistic backgrounds of the students in the course.
- Be courteous toward the instructor, your colleagues, and authors whose work you are discussing.
- Be respectful of the diversity of viewpoints that you will encounter in the class and in your readings. The exchange of diverse ideas and opinions is part of the scholarly environment. “Flaming” is never appropriate.
- Be professional and scholarly in all online postings. Cite the ideas of others appropriately.

Note that disruptive behaviour of any type during online classes, including inappropriate use of the chat function, is unacceptable. Students found guilty of Zoom-bombing a class or of other serious online offenses may be subject to disciplinary measures under the Code of Student Conduct.

### 14. Western Academic Policies and Statements

#### Absence from Course Commitments

Students will have up to two (2) opportunities during the regular academic year to use an online portal to self-report an absence during the term, provided the following conditions are met:

the absence is no more than 48 hours in duration, and the assessment for which consideration is being sought is worth 30% or less of the student's final grade. Students are expected to contact their instructors within 24 hours of the end of the period of the self-reported absence, unless noted on the syllabus. Students are not able to use the self-reporting option in the following circumstances:

- for exams scheduled by the Office of the Registrar (e.g., December and April exams)
- absence of a duration greater than 48 hours,
- assessments worth more than 30% of the student's final grade,
- if a student has already used the self-reporting portal twice during the academic year

If the conditions for a Self-Reported Absence are *not* met, students will need to provide a Student Medical Certificate if the absence is medical, or provide appropriate documentation if there are compassionate grounds for the absence in question. Students are encouraged to contact their Faculty academic counselling office to obtain more information about the relevant documentation.

Students should also note that individual instructors are not permitted to receive documentation directly from a student, whether in support of an application for consideration on medical grounds, or for other reasons. **All documentation required for absences that are not covered by the Self-Reported Absence Policy must be submitted to the Academic Counselling office of a student's Home Faculty.**

For Western University policy on Consideration for Student Absence, see [Policy on Academic Consideration for Student Absences - Undergraduate Students in First Entry Programs](#) and for the Student Medical Certificate (SMC), see: [http://www.uwo.ca/univsec/pdf/academic\\_policies/appeals/medicalform.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/appeals/medicalform.pdf).

### **Accommodation for Religious Holidays**

Students should consult the University's list of recognized religious holidays, and should give reasonable notice in writing, prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the [Western Multicultural Calendar](#).

The policy on Accommodation for Religious Holidays can be viewed [here](#).

### **Special Examinations**

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates. These dates as well as other important information about examinations and academic standing can be found [here](#).

### **Academic Offenses**

"Scholastic offenses are taken seriously, and students are directed [here](#) to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offense.

### **Accessibility Statement**

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact

Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation or review [The policy on Accommodation for Students with Disabilities](#)

### **Correspondence Statement**

The centrally administered **e-mail account** provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner. You can read about the privacy and security of the UWO email accounts [here](#).

### **Turnitin and other similarity review software**

All assignments will be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. Students will be able to view their results before the final submission. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](#).

### **Copyright and Audio/Video Recording Statement**

Course material produced by faculty is copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. You must always ask permission to record another individual and you should never share or distribute recordings.

### **Rounding of Marks Statement**

We strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** on this course, irrespective of the number of decimal places used in marking individual assignments and tests, will be calculated to one decimal place and rounded to the nearest integer, e.g., 74.4 becomes 74, and 74.5 becomes 75. Marks WILL NOT be bumped to the next grade or GPA, e.g. a 79 will NOT be bumped up to an 80, an 84 WILL NOT be bumped up to an 85, etc. The mark attained is the mark you achieved, and the mark assigned.

## **15. Support Services**

Students who are in emotional distress should refer to [MentalHealth@Western](#) for a complete list of options about how to obtain help.

The following links provide information about support services at Western University.

[Registrarial Services](#)

[Academic Counselling \(Arts and Humanities\)](#)

[Student Development Services](#)

[Student Health Services](#)

[Services Provided by USC](#)

[Appeal Procedures](#)